

HIT 124
PROFESSIONAL PRACTICE EXPERIENCE II

COURSE DESCRIPTION:

Prerequisites: HIT 211 or HIT 212, HIT 114

Corequisites: HIT 222

This course provides supervised clinical experience in healthcare settings. Emphasis is on practical application of curriculum concepts to the healthcare setting. Upon completion, students should be able to apply health information theory to healthcare facility practices. Course Hours per Week: Class, 0. Clinical, 3. Semester Hours Credit, 1.

Note: Students must pass all Health Information Technologies (HIT) courses with a C (77% or better) to graduate from the program. No course is considered passed unless a C (77% or better) is obtained.

OUTLINE OF AHIMA KNOWLEDGE CLUSTERS COVERED IN THIS COURSE:

Upon completion of this course, the student will be able to:

- a. Use effective written and oral communications
- b. Read and interpret medical record document to identify all diagnoses, procedures, conditions or problems which should be coded
- c. Demonstrate use of External Cause codes
- d. Demonstrate use of Factors Influencing Health Status
- e. Demonstrate use of ICD-10-CM procedure codes and supplemental codes
- f. Demonstrate knowledge of DRGs and how they affect the reimbursement process
- g. Demonstrate proper use of CPT codes and HCPCs codes
- h. Demonstrate use of evaluation and management codes
- i. Demonstrate use of surgical procedures codes
- j. Demonstrate use of ancillary services codes
- k. Demonstrate use of new coding guidelines and their impact on reimbursement structures
- l. Use correct office procedures
- m. Demonstrate knowledge of the legal aspects of a medical office
- n. Apply ethics in the medical environment
- o. Develop and maintain professional image
- p. Demonstrate proper use of office machines and information processing equipment
- q. Utilize correct filing procedures
- r. Demonstrate knowledge of various insurance programs including the completion and usage of insurance

Student pulls together skills and related knowledge in a working
environment is required to complete the required hours in a local coding